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|  | **TAKING ACTION ON SOCIAL INCLUSION OF OLDER PEOPLE**  **Kick-off meeting** | |  |
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**RED CROSS OF SERBIA, Simina 19, Belgrade**

**HALL ON THE FIRST FLOOR**

**Wednesday 9 March 2016**

**10:30 – 11:00 Arrival and registration of participants**

**11:00 – 11:20 Opening**

**Vesna Milenović**, Secretary General,Red Cross of Serbia

**Cornelia Hackl,**  Austrian Red Cross

**Bridget Sleap**, HelpAge Internationa

**Ivan Sekulović,** Head Social Inclusion and Poverty Reduction Unit, Government of Serbia

**Marija Raković,** UNFPA,Belgrade office (**Skype Call)**

**11:20 – 12:00 Presentation of project partners**

(6-7 minutes presentations from country delegates in the following order: Serbia, Albania, Bosnia and Herzegovina, Macedonia, Montenegro, Austria)

**12:00 – 12:20 Coffee break**

**12:20 – 13:20 Data collection and processing – lecture**

Bridget Sleap, HelpAge International, London, UK

**13:20 – 13:50** **Social Inclusion and EU – presentation**

Ivan Sekulović, Head Social Inclusion and Poverty Reduction Unit, Government of Serbia

**13:50 – 14:50** **Lunch**

**14:50 – 15:45 Presentation of the project**

Nataša Todorović, Milutin Vračević, Red Cross of Serbia coordination team

**15:45 – 16:15 Q&A**

**16:15 – 16:25 Closing of the first day**

**Thursday 10 March 2016**

**09:30 – 09:45 Arrival and registration of participants**

**09:45 – 10:15 Recapitulation of the first day: Project objectives, main activities, timetable**

Milutin Vračević, Red Cross of Serbia

**10:15 – 11:30 National action plans: discussion**

Milutin Vračević, Red Cross of Serbia

**11:30 – 12:00 Group Exercise: national action plans drafts**

**12:00 – 12:20 Coffee break**

**12:20 – 12:45 Presentation of national action plans drafts (five minutes per country)**

**12:45 – 13:50** **Communication, project website**

Milutin Vračević, Red Cross of Serbia

**13:50 – 14:30** **Lunch**

**14:30 – 15:15 Project administration, reporting, monitoring**

Uroš Smiljanić, Red Cross of Serbia,

**15:15 – 15:30 Coffee break**

**15:30 – 16:30 Subgranting**

Milutin Vračević, Red Cross of Serbia, Irena Latinović, Aleksandar Rončević, Social Inclusion and Poverty Reduction Unit, Government of Serbia

**16:30 – 17:00 Q&A/ Discussion**

**17:00 – 17:15 Closing of the second day**

**Friday 11 March 2016**

**09:30 – 09:45 Arrival and registration of participants**

**09:45 – 10:00 Recapitulation of the previous day**

**10:00 – 11:00 EU rules, standards, regulations, finances, visibility**

Marija Vujković - PR Manager Jelena Stević - Finance Director

TACSO, Cornelia Hackl, Katarina Banićević, Austrian Red Cross

**11:00 – 11:15 Coffee break**

**11:15 – 12:15 Plans for the first year, first three months, contact persons, internal communication**

Milutin Vračević, Red Cross of Serbia

**12:15 – 13:00 Wrap up and evaluation**